



**EMPIRE CO.**  
 4615 S. Techlink Cir.,  
 Sioux Falls, SD 57106  
 605-595-5476

**12 Month Warranty Service Request Form**  
2nd Submission (Structural): 12 months from date of closing

Warrantable items include items the builder is responsible for and are not homeowner maintenance items. Please allow a two hour access to your home. More time may be required depending on warranty item. No warranty items will be accepted via text or phone call. All warranty items must be submitted by mailing Warranty Service Request Form to the below address or by scanning and emailing the Warranty Service Request Form to [customercare@empirecompanies.com](mailto:customercare@empirecompanies.com). If applicable, no warranty items will be processed or completed if any escrow monies are to be released to Empire Homes.

Owner's Name/Date \_\_\_\_\_ / \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Your Closing Date: \_\_\_\_\_

Access to Your Home (Check One)

- You will be home for scheduled appointment – 2 hours
- Key left for access

Items Needing Repair – *Be Specific*  
 Initials

Date of Completion/Homeowner

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**Mail Warranty to:** Attn: Customer Care  
 Empire Homes  
 4615 S Techlink Circle  
 Sioux Falls, SD 57106

**Email Warranty to:** [customercare@empirecompanies.com](mailto:customercare@empirecompanies.com)